BUSINESS PORT STEPHENS INCORPORATED
ABN 25 701 253 015

FORM OF APPOINTMENT OF PROXY

I/We ……

of ……..

being a financial Business Member of Business Port Stephens Incorporated (the **Association**), hereby appoint

……..……

of ……..

as my/our proxy to vote for me/us and on my/our behalf at the Annual General Meeting of the Association to be held on Tuesday, 8 December 2026 at 5.15pm at The Stables Bobs Farm, 3907 Nelson Bay Road, Bobs Farm NSW, 2316, and at any adjournment thereof.

If details of a Proxy are not completed above, then I/we appoint the Chairperson of the meeting as my/our Proxy to vote for me/us on my/our behalf at the Annual General Meeting.

Item 4 – To elect the office-bearers of the Association (President, Vice President, Finance Director and Secretary) and seven (7) Ordinary Directors

*My/Our Proxy is authorised to vote as follows:

(a) President: ……..……

(b) Vice-President: ……..……..

(c) Finance Director: ……..……..

(d) Secretary: ……..……

(e) Seven (7) Ordinary Directors: (insert names from the candidates in order of priority. An unsuccessful candidate for a position in (a), (b), (c) or (d) may also be a candidate for election as an Ordinary Director)

1. ……2. ……3. ……..

4. ……5. ……6 ……

7……..8. ……9. ……

(* If not completed, the Proxy may vote as he or she thinks fit or abstain from voting.)

Sign: ……

(Signature of individual Business Member appointing Proxy or signature, name and position of authorised officer of Business Member organisation appointing Proxy)

Date: ……

Note: To be effective, the signed Proxy form must be received by the Association by 5.15pm on Monday, 6 December 2026. The Proxy Form should be either:

(a) posted to PO Box 6, Nelson Bay, NSW, 2315; or

(b) sent by electronic mail to the Association at ***admin@businessportstephens.com***,

so that it is received by the Association by that time and date.